

Copy Applied on... 22/11/19  
Prepared on... 10/12/19  
Delivered on... 10/10/19



### Certificate of Registration of Societies

WEST BENGAL ACT XXVI of 1961

No. S/85624 of <sup>1996-1997</sup>~~20~~ -~~20~~

I hereby certify that Dum Dum Fato Unit  
(Association) changed to Dum Dum Fato Unit

has this day been registered under the West Bengal Societies  
Registration Act, 1961.

Given under my hand at Kolkata  
this Nineteenth day of November  
Two thousand and Nineteen

[Signature] 19/11/19  
Registrar of Firms, Societies &  
Non-Trading Corporations,  
West Bengal.

ACJP—E 30002—2016-17—50,000

o/c

[Signature]  
10.12.19



**CERTIFIED TRUE COPY**  
[Signature]  
Registrar of Firms, Societies &  
Non-Trading Corporations, West Bengal

5/85621 8

22/11/2019

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পশ্চিমবঙ্গ পশ্চিম বঙ্গাল WEST BENGAL

40AB 889171

Copy Applied on..... 22/11/19  
 Prepared on..... 10/12/19  
 Delivered on..... 10/12/19

2  
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 8/85621

Dum Dum Foto Unit



Iteration in the Memorandum / Regulation  
 recorded on ..... 19.11.19



*Arjan*  
 Secretary  
 Signature of the President/Secretary  
 1, Habutala Road, Kolkata-700017  
 (Seal of the Society)  
 Regn. No.: 3/65621 of 1996-97  
**CERTIFIED TRUE COPY**  
 Adm. Registrar of Firms, Societies & Non-Trading Corps, West Bengal



30.09.19

IV - 1293  
1/10/19

A. Ghosh  
1/10/19

FORM IV  
(See rule 9)

FILING OF ALTERATION OF THE MEMORANDUM OR THE  
REGULATIONS BY A SOCIETY  
The West Bengal Societies Registration Act, 1961

To

The Registrar of Firms, Societies and Non-trading Corporations, West Bengal.

208021668  
30/9/19

I submit herewith, pursuant to rule 9, the altered Memorandum/ Regulations along with a brief statement of alteration as given below:

Name of the society : Dum Dum Foto Unit (Association)  
Registered No. of the Society : S/85621 of 1996-1997

Description of alterations in Memorandum / Regulations

Date of alterations	Previous position	Altered position
28 <sup>th</sup> September 2019	1. Name of the society shall be "Dum Dum Foto Unit (Association)" 2. The registered office of the society shall be situated at "8/3 Babutala Road, Calcutta -700074."	1. Name of the society shall be ; "Dum Dum Foto Unit" 2. The registered office of the society shall be situated at : " <del>Flat A2</del> , 4/1, Babutala Road, Kolkata- 700074." Post Office- Motijheel Police Station- Dum Dum

30/9/19

30/9/19

Enclosures:

1. Copy of Society registration certificate.
2. Copy of Last payment receipt of annual return.
3. Copy of Grips challan (₹ 50).
4. Copy of Members' Register.
5. Copy of Sp. General Meeting notice.
6. Copy of Acknowledgement of Sp. GM notice.
7. Copy of Sp. GM minutes.
8. Copy of AGM minutes in which the present secretary was elected first
9. Copy of AGM minutes in which the present secretary was elected for the present tenure.

19/11/19

Form-IV submitted to order  
15/11/19  
15/11/19



Secretary  
Signature of the President/Secretary  
4/1, Babutala Road, Kolkata-700074  
Regn. No.: S/85621 of 1996-97  
CERTIFIED TRUE COPY

Registrar of Firms, Societies & Non-Trading Corps, West Bengal



## Certificate of Registration of Societies

**WEST BENGAL ACT XXVI of 1961**

No. SO085621 of 1996-1997

Legacy Registration No. : S/85621

I here by certify that Dum Dum Foto Unit has this day been registered under the West Bengal Societies Registration Act, 1961.

Given under my hand at North 24 Parganas this 31st day of December One Thousand Nine Hundred and Ninety Six.

Signature Not Verified

Digitally signed by BIKASH RAY  
Date: 2020.01.13 13:42:21 IST

Registrar of Firms, Societies &  
Non-Trading Corporations  
West Bengal

ACJP-A 1076-2003-04-1,10,000

S/ 85621

Date = 17-3-2011

+



प्रतिबन्धक पश्चिम बंगाल WEST BENGAL

09AA 695367

Copy applied on... 17-3-11  
 Prepared on... 17-4-11  
 Delivered on... 28-4-11

জালপত্রের গা এটি মূল  
 নথি (মগদে) ফিট হি কমা দেওয়া  
 কার্যকর থাকবে না

S/85621

Dum Dum Foto unit (Association)

Memorandum of Association

Registered on 21/12/96

Sd/-

Registrar of Firms, Societies &  
 Co-Partnership Companies, West Bengal





REGISTRATION NO. WBSR/13-12-96  
D 1797

MEMORANDUM OF ASSOCIATION  
OF  
"DUM DUM FOTO UNIT" (Association)

Rt 3792  
No. 181  
Sd/- H.L. Choudhary  
dt 30-7-96

1. Name of the Society shall be "DUM DUM FOTO UNIT" *Society (Association)*
2. The Registered Office of the Society shall be situated at 8/3, BABUTALA ROAD, CALCUTTA - 700 074.
3. The objects for which the Society is established are :
  - (a) Progress of Photography as an art in the locality and abroad.
  - (b) To organise Photographic Exhibition.
  - (c) To arrange and organise Photographic education and research.
  - (d) To arrange and organise lectures, debates, discussion, seminars and excursion on photography for the diffusion of knowledge.
  - (e) To study, cultivate and demonstrate the art of photography.
  - (f) To collect and preserve photographic books, work of art, mechanical and technical instruments in respect of photography.
  - (g) To publish journal books etc.
  - (h) To provide ways and means for promotion and advancement of the objects mentioned above.
  - (i) To affiliate, manage and co-operate with other Societies or Institutions having object similar to those mentioned above.
  - (j) To collect donations and subscriptions for the purpose of the Society.
  - (k) To construct, maintain, improve, develop and alter any buildings, houses or other works necessary or convenient for the purpose of the Society.
  - (l) To engage and assist in such other philanthropic activities as may be deemed appropriate by the Governing Body of the Society.
  - (m) To do all such acts, deeds, matters and things as may be deemed incidental or conducive to the foregoing objects.

বাস্তুতন্ত্রের পর প্রতি বছর ১  
বছ (মহমে) ১৫ই বঙ্গ বেল  
পাঠানত: বাবাভানুসার

The income and properties of the Society whatsoever derived or obtained shall be applied solely towards the promotion of the object of the Society and no portion thereof shall be paid to or divided amongst any of its members by way of profits.

~~Without prejudice, it is hereby declared that the Society shall not be involved in any way with any political activities or allow any member(s) to hold any discussion or debate on any political matters whatsoever while they are in the Society premises.~~

Pradip Kumar Bhow - Secy. Co. dt 27/12/96

31. 12. 96  
WBSR/13-12-96

S/ 85621

Contd.....2



4. The names, addresses and descriptions of the members of the Governing Body of the Society are :-

Sl. No.	N A M E	ADDRESS	DESCRIPTION
1.	Shri Santosh Kumar Sengupta	17/B, Ananda Mohan Basu Road, Calcutta- 700 074	President
2.	Shri Dilip Kumar Bose	8/3, Babutala Road, Calcutta-700 074	Vice-President
3.	Shri Pradip Kumar Basu	113, Seth Bagan Rd., Calcutta - 700 030.	Secretary
4.	Shri Sankar Saha	3/7A, Raja Bagan Lane, Calcutta - 700 030.	Asstt. Secretary
5.	Shri Paritosh Saha	25/E, Raja Bagan Lane, Calcutta-700 030.	-do-
6.	Shri Manash Sengupta	17/B, Ananda Mohan Basu Road, Calcutta - 700 074.	Treasurer
7.	Shri Kishore Kumar Dey	8/1, R.P. Road, F/6, L.I.G. Housing Est., Calcutta - 700 002.	Member
8.	Shri Dilip Kumar Kundu	568, Dum Dum Park, Calcutta - 700 055.	Member
9.	Shri Barun Kumar Dey	305/1, Nagendra Nath Road, Calcutta - 700 028.	Member

~~A copy of the Regulations of the Society, certified to be a correct copy by the subscribers to this Memorandum of Association who are also members of the Executive Committee (Governing Body) of the Society with the Registrar of the Societies, West Bengal, Calcutta.~~

5. We, the several persons whose names, addresses, occupations and descriptions are given below, having associated ourselves for the purposes described in this Memorandum of Association and set

Contd.....3



Pradip Kumar Basu - Secretary 27/12/96

We, the several persons whose names addresses occupations and descriptions are given below, having associated ourselves for the purposes discribed in this Memorandum of Association and set our several hands hereunto and form ourselves into a Society under the West Bengal Societies Registration Act, 1961 (West Bengal XXVI of 1961), this... 27th .....day of ..... July.....in the year 1992, at Calcutta.

Sl.No.	Names	Address	Occupation
01.	Santosh Kr. Sengupta	17/8. Ananda Mohan Bose Road, Cal 74	P.R.S (Retd)
02.	Dilip Kumar Bose	8/28 Babulals Rd	Teaching
03.	Pradip Kumar Bose Secretary	113, Seth Bangor Road Calcutta - 700030	Service
04.	Shankar Saha (Asst. Secretary)	3/7A, Rajbhagan Lane, Cal-30	DC
05.	Pradip Kumar Bose (Asst. Secretary)	25/F, Rajbhagan Lane, Cal-30	DC
06.	Mamuk Sengupta (Treasurer)	17/8, A.M. Bose Road, Cal-74	Business
07.	Kishore Kumar Dey - Member	8/1, R.P. Road, F/6, 216 Haring Estate, Calcutta-2	Service
08.	Dilip Kumar Kundu (Member)	562 Dum. Dum Park Calcutta - 700055	Service
09.	Barun Kumar Dey (Member)	305/1, Nagendra Nath Road. Calcutta - 700028	Business

Dated 27th .....day of July.....1992 at Calcutta.

WITNESSES of the above signatures : -

Sl.No.	Name	Address	Occupation
01.	Sankar Banik.	126/212 N.N. Road Cal-28	Business
02.	Asit Ghosh.	56, A.M. Bose Rd. Cal- 74.	Artist

Pradip Kumar Bose



*(Signature)*



8/85621

Date = 17-3-2011



पश्चिम बंगाल पश्चिम बंगाल WEST BENGAL

09AA 695368

8/85621

Dum Dum foto unit (Association).

Regulations of Association  
Registered.

645

Registrar of Firms, Societies &  
Co-Partnership Companies, West Bengal



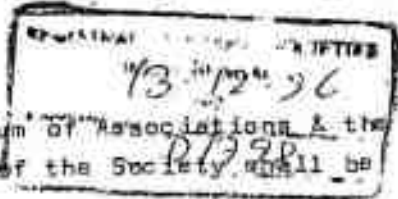
THE WEST BENGAL SOCIETIES REGISTRATION ACT, 1961

REGULATIONS OF "DUM DUM FOTO UNIT" ~~Society~~ (Association)

Unless the context otherwise requires words and expressions contained in these Regulations shall bear the same meaning as in the W.B. Societies Registration Act, 1961 or any statutory modification thereof.

MEMBERSHIP + ADMISSION

1. a) The signatories to the Memorandum of Association & the Office Bearers of the Governing Body of the Society shall be first members of the Society.



b) The Governing Body may admit to membership any person of any caste, creed or sex who has attained the age of eighteen years and agreed in writing to be bound by the Memorandum of Association and regulations of the Society and who in the opinion of the Governing Body will be interested in advancement of the objects of the Society.

Be it noted here that the power to admit members is the sole and absolute power of the Governing Body and the Governing Body may refuse to admit any person as a member without assigning any reason therefor.

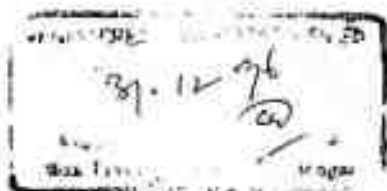
2. TYPES OF MEMBERS:

a) LIFE MEMBER : Any person who is interested in Photography may be admitted as "Life Member" ( if his prayer for admission as such which is subject to the approval of the Executive Committee/ Governing Body. If such prayer is approved, he will have to pay Rs. 500/- (Rupees five hundred) only in cash or by cheque at the time of his admission. However, if the application is unable to pay Rs. 500/- (Rupees five hundred) at a time, he may be permitted by the Executive Committee/Governing Body to pay the sum in two equal instalments.

b) HONORARY MEMBER : Any person whose connection with the Society is deemed to be useful, may with the consent of such person be elected as Honorary Member of the Society. Such members shall not, however, be eligible to be member of the Governing Body nor shall be entitled to vote in any meeting.

c) ORDINARY MEMBER : Any person, qualified to be a member and paying described Ordinary Membership fee may be admitted as Ordinary Member of the Society.

*Pranab Kumar Bose*



*S/85671 -*

Contd.....2



3. CESSATION OF MEMBERSHIP : Any member shall cease to be a member - (a) on his acceptance of his resignation from membership (b) on his becoming insane or insolvent (c) on his conviction of any offence in connection with the formation, promotion or conduct of affairs of society or a body corporate or of any offence involving moral turpitude.

4. REGISTER OF MEMBERS : The Society shall maintain a Register of members containing the names, address and their occupations, date of admission and of cessation membership. The Register will be kept open for inspection of the members of society on requisition. All entries required to be made therein shall be entered within a period of 15 days.

5. RIGHTS AND OBLIGATIONS OF MEMBERS : Any ordinary member of the Society has the right (a) to elect and to be elected in any election of the Society; (b) to submit suggestion for discussion to the Governing Body and Sub-committee on any matter relating to Society; (c) to inspect the accounts and the proceedings of the meetings of the Society on appointment with the Secretary; (d) to pay subscription within the prescribed time. Defaulting members shall not be allowed to take part or vote in a meeting. Members shall have one vote each.

6. EXPULSION & REMOVAL : Frequent action of any member if found by the Governing Body detrimental to the interest and is in violation of the rules and regulations of the Society, he may be after due enquiry, censured, suspended or expelled from the membership by the Governing Body. In case the Governing Body shall first serve the member concerned with a show cause showing therein the charges framed and ask him to submit his statement of defence within a month. On receipt of the explanation the Governing Body shall have the power to take a suitable action against the delinquent member after allowing him to defend his case. If no reply to the show cause notice, is received within a month, the Governing Body may take an ex-parte decision.

For any act of expulsion or termination no such member shall be entitled to prefer any claim for compensation or damage even proved on subsequent date as that such act of expulsion or termination was wrongful and/or unlawful.

*Pranali Kulkarni*

Contd.....3





GOVERNING BODY1. Composition, election / appointment, resignation/removal :  
terms of office :

There shall be a Governing Body consisting of not less than 7 members. The Office bearers of G.B. shall comprise of President, Vice-President, Secretary, Two ~~Vice~~ Assistant Secretaries, Treasurer and other Committee members. The Office bearers & other Committee members shall be elected at the A.G.M.

The resignation and removal of the G.B. members shall be dealt with as has been prescribed as in the case of other members noted hereinbefore.

The term of office of the G.B. shall ordinarily be three years, unless it is dissolved/terminated early under unforeseen circumstances. After election, the old Governing Body will continue to function till the new Body takes over charge which shall under no circumstances be more than 30 days from the date of election.

2. Meeting :

A meeting of Governing Body shall be held at least once in three months at such place date and time, as the President or the Secretary may determine. Any four members of the Governing Body may requisition the meeting and the Secretary shall summon the same within seven days and failing which the President of the requisitionists may do so provided no business other than specified in the notice shall be transacted at such meeting.

3. Notice and Quorum :

Seven days' notice of the meeting specifying the place, time and the general nature of business to be transacted, shall be given to every member of the Governing Body. Emergency meeting may be called on 24 hours notice. <sup>or 24 hours</sup> ~~Four~~ members personally present shall constitute a quorum for the meeting and if a quorum is not present within 30 minutes of the time members present shall adjourn the meeting.

*Pradip Kumar Bhowmik*



4. Procedure of the meeting :

The President or in his absence the Vice-President shall preside over all meetings of the Governing Body and in their absence members present shall elect a Chairman of the meeting. All questions before the meeting will be decided by a majority of votes, each members having one vote. The President or the Chairman shall have a second or casting vote in addition to his own vote in case of equality of votes.

5. Power and Duties of the Governing Body :

The Governing Body shall have general power of supervision and conduct over all the affairs of the society and in particular shall discharge the following duties :

- i) To appoint sub-committee with such power and duties as may be considered necessary or expedient ;
- ii) To accept donation gift, subscription, moveable or immovable property for the objects of the society ;
- iii) To sell lease, mortgage or otherwise dispose of and deal with all or any part of the property of the society ;
- iv) To keep proper accounts of the society and to open bank account in the name of the society in one or more banks ;
- v) ~~Bank~~ To co-opt not more than two members to the Governing Body ;
- vi) To appoint a person or persons on payment to assist the Secy/Treasurer in the maintenance of account, etc.
- vii) To conduct any other business not specified herein for the attainment of the object of the society provided such business other is not repugnant to such object.

*Pravali Kishan Dasu*

Contd... 5



- j) The President of the Society shall preside over the Meeting of the Governing Body and in case of his absence the Vice-President will take the Chair and will conduct the Meeting.
- k) The General Secretary shall record the proceedings which shall be preserved in a Minute Book and the Minute # should be confirmed in the next meeting. In absence of the General Secretary, the Assistant Secretary shall act as the Secretary of the Meeting.

SAFE CUSTODY OF PROPERTIES

- 1. The Governing Body of the Trustee of the Society shall be responsible for the safe custody of the funds, properties and assets of the Society.
- 2. The funds of the Society shall be kept in Banks/Post Office/ Mutual Funds and be invested in any securities specified under Sec. 20 of Indian Trust Act, 1982.

BOOKS OF ACCOUNT & INSPECTION

The Books of Account and other statutory books shall be kept at the registered office and shall be open to inspection of the members at such time and place as the Governing Body directs on a written request made by any member.

ACCOUNTING YEAR

The Accounting Year of the Society shall be from 1st day of April of each year to 31st day of March of following year.

GENERAL MEETINGS

Annual General Meeting :

NOTICE : The Secretary shall annually call the Annual General Meeting within two months from the end of the last financial year giving at least 14 days' notice to all members. The Notice shall contain the place, date, day and time of the Meeting.

AGENDA : The business to be transacted at the Annual General Meeting shall be (a) to confirm the minutes of the last Annual General Meeting and of Special General Meeting, if any, (b) to adopt with or without modification the report of the working of the Society for the previous year; (c) to pass audited accounts of the Society for the previous year ended; (d) to appoint qualified Auditor or Auditors; (e) to transact such business as may be fixed by the Governing Body; (f) to transact such other business as may be brought forward by giving 14 days previous notice from any member; (g) to conduct General Election.

QUORUM OF THE MEETINGS : One-third members personally present at the commencement of the Meeting shall constitute the quorum.

MANNER AND METHOD OF VOTING : The Chairman of the Meeting shall

Contd.....

*Principally Member*





decide the manner and method of voting at the outset of the meeting.

SPECIAL GENERAL MEETING :

A Special General Meeting may be convened by the Governing Body at any time in view of urgency - of the matter. At least 7 days Notice shall be given to every member for Special General Meeting.

Members may request the Governing Body for Special General Meeting by placing a requisition signed by one third of total members. In that case the Governing Body shall convene a Special General Meeting within a month from the receipt of such notice. In default by the Governing Body, the requisitionists shall hold such meeting provided no business other than those specified in the Notice shall be transacted.

EXTRA ORDINARY GENERAL MEETING

The Governing Body may direct to convene an Extra Ordinary General Meeting for consideration of addition, alteration or amendment of the Memorandum/Regulations of the Society. 7 days Notice along with the proposed draft of change shall be sent to Members before the meeting. The resolution for change, amendment etc. of the Memorandum and Regulations be carried out if accepted by the three fourth of the members present at the meeting.

DUTIES OF OFFICE BEARERS :

PRESIDENT : He shall - (a) preside over all meetings of the Society; (b) take all disciplinary actions such as removal or dismissal etc., in consultation with the Governing Body; (c) advise the Secretary in any matter requiring urgent attention; (d) call emergent meeting.

VICE-PRESIDENT : In the absence of the President, the Vice-President shall perform all the duties of the President.

SECRETARY : He shall - (a) convene all meetings of the Society; (b) maintain minute books of all meetings; (c) issue general circular and notices; (d) receive all applications for membership which shall be placed before the Governing Body; (e) Sign on behalf of the Society all receipts for all sums received as subscription etc.; (f) sign and give pay order on all bills for payments; (g) get the accounts of the Society audited by a Chartered Accountant; (h) ensure compliance with Statutory requirements; (i) operate bank account jointly either with the President or the Treasurer; (j) transact all other business subject to the direction of the Governing Body.

*Poojy Kauran Bhat*



Contd.....7

TREASURER : He shall - (a) collect and receive all sorts of subscription, donations and deposit of money and grant receipts thereof; (b) maintain and keep cash book and such other accounts as are necessary; (c) operate bank account jointly either with the Secretary or the President; (d) prepare the budget in consultation with the Secretary for consideration of the Governing Body.

MAINTENANCE AND AUDIT OF ACCOUNTS : The Society shall maintain books of accounts as required under Sec. 15(1)(a), (b) of the Act. The accounts shall be audited by a duly qualified auditor as stated in Sec. 15 (2) of the Act.

SUIT AND LEGAL PROCEEDINGS :

All suits and legal proceedings by the or against the Society shall be in the name of the Secretary or such person as shall be appointed by the Committee.

ALTERATION OF MEMORANDUM & REGULATIONS :

The Memorandum and Regulations may be altered, modified, rescinded or added to by special resolutions passed by the 3/4th members in a general meeting called for the purpose.

The Governing Body shall have powers to make, alter, modify or rescind such Bye-laws & Rules as may be considered necessary in the interest of smooth functioning of the Society.

DISSOLUTION OF SOCIETY

Subject to the provisions of Section 24 & 27 of the West Bengal Societies Registration Act, 1961 or any Statutory modifications thereof, the Society may be dissolved by a resolution to that effect passed by the 3/4th members of the Society at a General Meeting. The said meeting shall also decide the manner of disbursement of the funds and assets of the Association, if any, after dissolution.

*Pradyuman Das*

Contd.....§



33. AMMENDMENT OF THE CONSTITUTION : - X

Subject to the provisions of the West Bengal Societies Registration Act, the rules and the provisions of the Memorandum of Association of the Society, Regulations of the Society may be alter or amended by Votes of ~~two~~ <sup>three</sup> ~~third~~ <sup>two-thirds</sup> of the ordinary members of the Society present at a general meeting of the Society convened according to the Regulations. Voting by proxy shall not be allowed. The amendment of the bye-laws may be made by the Society by a simple majority.

We, the undersigned members of the Executive Committee and subscribers to the Memorandum of Association of the "P O T O U N I T " do hereby certify that the above is a correct copy of the Regulation of the said Society or Association.

Signed this... 27<sup>th</sup> ... day of... July ... 1992

at Calcutta.

WITNESSES to the Signatures hereunto : -

1. Sankar Banik.

1. Santosh Kumar Sengupta

2. Asit Ghosh.

2. Dilip Kumar Bose.

3. Pradip Kumar Bose.

*Pradip Kumar Bose*

*Compared by  
S. S. 04/04/11*



**CERTIFIED TRUE COPY**

*[Signature]*  
27/7/11

**Addl. Registrar of Firms, Societies & Non-Trading Corps, West Bengal**